

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant:	Ian D. Gaston et al.	Examiner:	Candice D. Carter
Serial No.:	10/691,261	Group Art Unit:	3629
Filed:	October 22, 2003	Docket No.:	200901405-1
Title:	METHOD FOR STANDARDIZING REPORTING OF ISSUES, ASSUMPTIONS, AND RISKS FOR A RISK REVIEW BOARD		

AMENDMENT AND RESPONSE

Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450

Dear Sir:

This Amendment and Response is in reply to the Non-Final Office Action mailed September 8, 2009. Please amend the above-identified patent application as follows: